

WHS & HANMER SCHOOL BUILDING COMMITTEE

MEETING MINUTES

Monday, July 8, 2013

Present:

Committee Member	Name	Present	Absent	Excused
	Christine Fortunato, Chairman	x		
	J. Edward Brymer Jr., Vice Chairman	x		
	Steven Barry	x		
	Daniel Camilliere	x		
	Frank Dellaripa	x		
	Diane Fitzpatrick, Clerk			x
	Peter Gardow	x		
Liaison Present	David Drake, Council Liaison			x
	Mike Turner, Staff Liaison	x		
	John Cascio, Bd. Of Education			x
Staff Present				
	Jeff Bridges, Town Manager	x		6:40
	Mike Emmett, Supt. Schools	x		
	Tom Moore, WHS Principal	x		
	Fred Bushey, Dir of Maintenance			x
	Lori Schroll, Administrative Analyst - Engineering	x		
	Sally Katz, Dir. Of Physical Services	x		
	Linda, Savitsky, Finance Director			x
	Keith Rafaniello, Board of Ed			x
Guests Present	Rusty Malik, Quisenberry Arcari	x		
	Loel H. Purcell, O&G Construction	x		

Call to Order: Chairwoman Fortunato called the Meeting to order at 6:35 p.m. in Room 210 at Wethersfield High School.

1. Public Comments: - none

2. Approval of Minutes:

a. Minutes of the June 26, 2013 meeting*

Motion was made by Dan Camilliere seconded by Frank Dellaripa; Discussion – Christine asked that spell check is used to check for typos. **All present voted in favor; Steve Barry abstained.**

3. Expenditures:

a. Benesch, Inv. 63205, 6/20/13 \$315.00 (final Inv.)

Motion by Dan Camilliere to pay this invoice, seconded by Frank Dellaripa; Discussion- This is final progress invoice they are 100% done. Christine asked if we have received everything from them including the Folly Brook Blvd. turning lane design that P&Z requested. Rusty stated Benesch had sent him preliminary drawings but told him that Folly Brook was not part of this agreement and they are not obligated to do it. Christine asked since this isn't in the original budget if it could come out of the Town's budget, Jeff stated he will take a look at it, she also asked Mike if this was something the Town forces could take care of instead of paying an outside vendor, and he stated yes they could.

Rusty stated that the work on Folly Brook is not reimbursable by the State; but the work being done to Eagle Drive will be since it is part of the high school property.

All present voted in favor.

b. Fuss & O'Neill, Inv. 0010181, 6/17/13 \$1375.00 (progress)

Motion by Frank Dellaripa to pay this invoice, seconded by Dan Camilliere; Discussion – we have received all the reports from them thus far.

All present voted in favor.

c. BVH, Inv. 02112129.00-6, 6/25/13, \$1635.16 (progress)

Motion by Frank Dellaripa to pay this invoice, seconded by Ed Brymer; Discussion- they are approximately 90% finished. Gale Associates Company has finished with the design phase.

All present voted in favor.

d. QA Arch., Inv. 6083, 6/30/13, \$ 87121.81 (progress)

Motion by Frank Dellaripa to pay this invoice, seconded by Steve Barry; Discussion – Mike stated that the Committee had never voted on the additional renovation redesigns for the PCB's, HVAC, and Mezzanine. Christine stated that when things are taken out, there is a cost to do the redesign work. Ed asked if the Town Council knew, Jeff stated he will let them know. Peter asked for clarification from Rusty the \$31,000+ makes the original plan 100%, and there is still 60% left on the auditorium, PCB and HVAC system redesign. Rusty stated yes and this was for the prior months' work.

All present voted in favor.

e. QA Arch., Inv. 6084, 6/30/13, \$320.27 (reimbursables)

Motion by Peter Gardow to pay this invoice, seconded by Dan Camilliere; Discussion – none.

All present voted in favor.

f. Authorization QA Architects additional design services – May 6, 2013 (walls & HVAC redesign)
\$146,425.00

Motion by Ed Brymer to pay this invoice, subject to the approval of the Town Council, seconded by Frank Dellaripa; Discussion – Mike stated that at last months meeting, a QA invoice which included some Items F & G were approved at the last meeting but the Committee needs to vote on them so Finance can do a change order.

All present voted in favor.

g. Authorization QA Architects additional design services – May 11, 2013 (auditorium redesign)
\$39,400.00

Motion by Peter Gardow to pay this invoice, subject to approval of the Town Council, seconded by Steve Barry; Discussion – none.

All present voted in favor.

h. A motion to add an authorization for check approval to the agenda was made by Peter Gardow, seconded by Steve Barry, discussion – Mike explained there is the State of Ct. building fee to be paid when the building permit is taken out. The Town of Wethersfield is waving the town fee, but the State fee still needs to be paid.

All present voted in favor

Peter Gardow made the motion to approve processing the check for the State building fees at the cost of \$.26 per \$1,000, Dan Camilliere seconded it. Discussion – Lorel had gone into the Building Department to pull the Building permits; the cost of the project is \$7.8 million dollars, so the cost of the State fees should be \$2028.00

All present voted in favor.

4. Correspondence: None

5. Committee Reports:

Site-work / Construction: We are waiting for the bids, Lorel stated as of now she is anticipating that they will receive 6 bids for site, 5 for concrete and 6 for steel. Frank will be there with Lorel when the bids are opened.

Communications: They haven't met this month. Christine let the Committee know that at the last Council Meeting a resident who spoke during Public Comment regarding the High School renovation. He was unhappy that the geothermal was taken out since this was 100% reimbursable by the State and since it isn't being done; unhappy the tennis courts still are being torn up. Since the Town Council does not respond during public comment, Christine stated she had asked Mike to reach out to the resident and invite him to the Building Committee Meeting to voice his concerns and ask any questions directly to the committee; Mike stated he had called him and offered the invitation. Also, the question had come up if we have received the confirmation for reimbursement from the Governor's office yet? Rusty stated the bill has been signed, but we haven't received it in writing yet. Jeff stated he will ask Linda S. to call and check.

Jeff recommended the answers to the residents' questions should be answered at the Town Council meeting on 7/23 regarding why the tennis courts are still being torn up, Rusty stated that they are structurally unsound, and Mike Emmett also said that they will lose the parking by the pool, and the space where the tennis courts are will make up for that. Christine stated this may be a good time to do a Question and Answer document as a hand out and to post on the website and Facebook Ed suggested that Staff do the draft and bring it to the Committee to peruse.

Technology/Furniture: Mr. Moore thanked Rusty and Lorel for coming to the high school for the Staff Development Meeting and talking to the staff.

Energy: No Report

Finance: Next meeting will be on 7/22/13, the Finance reports were sent out. Linda Savitsky is planning on attending next meeting.

6. Architect/CM Information:

a. TPZ Site Plan Modifications July 2, 2013

Rusty, Fred Bushey, Mark Fisher and Christine attended this meeting; there was one resident from Westway there regarding the noise of the cooling tower. The plans were approved but TPZ did ask for before and after data on the noise; to measure and monitor it. Rusty stated that there will be a fence and bushes around the tower to deflect the noise, but they will continue to look at this.

Christine suggested that the town do a noise measure now and periodically to make sure we are in compliance.

b. Final revisions for PCT Meeting –

Rusty is working on the drawings, plans and specs, and finalizing these documents to be presented on the July 16th to the State, he will be also be submitting these to the Board of Education on 7/10/13. Rusty stated that Rich Snedecker is going to be our State DCS reviewer for this part.

Discussion ensued regarding the Town of Berlin going back to the Legislature for more money towards their construction. Jeff said he will draft a letter to Senator Fonfara and Representative

Morin to see if there is any money available to Wethersfield to help cover the PCB cost. This may take a few months to see if the State will appropriate the money to us. If they do, we will have to have another Town referendum to increase the cost of the school project.

Rusty stated he is still going over what the cost savings will be on energy, and he has received documentation on this year's costs. He should have that information for the Committee soon.

Lorel passed out an updated schedule dated July 8, 2012. A copy of the State Submission Cost estimate was posted.

The Scope Review Meetings of low bidders will be held at Quisenberry Arcari offices, Christine asked Frank to participate if he is available.

7. Old Business

a. Authorization BVH for building envelope testing (tabled)

BVH has not submitted the revised document yet, this is not necessary until phase 2 of the project.

8. Other Business

a. Approval of Phase 2 Bid documents and authorization to submit to State PCT

Rusty stated everything will be ready by to submit to the State on time. Motion by Peter Gardow, second by Ed Brymer to approve the Phase 2 Bid Documents dated July 8, 2013 with estimated cost of \$ 51,551,196.00 and authorize Rusty to submit to the State DCS. All present voted in favor.

9. Upcoming Dates

a. July 10, 2013, Special BOE meeting (Approval Phase 2 Bid documents and authorization to submit to State PCT) - Christine, Rusty, and Lorel will be attending.

b. July 11, 2013 Bid Opening Phase 1 bids – will be held in the Town Council Chambers, Christine will try to attend but asked Frank if he could commit in case she is unable to.

c. July 16, 2013 PCT Meeting Phase 2 – This meeting may go into July 17th too. As of now, Fred Bushey, Rusty, Christine, Sally and Mike Turner will be attending.

d. July 22, 2013 Regular Meeting SBC, 6:30 p.m. (bid awards) – Steve Barry stated he cannot attend this meeting, Peter Gardow stated he has a conflict with another meeting on the same night in Town Hall. Christine asked if it would be more convenient for him if we met at the Town Hall since we need a quorum that night to vote on the bid awards. The Committee agreed to change the meeting place to the Town Hall for this meeting.

e. July 23, 2013 Special Town Council meeting

10. Adjourn:

Motion made by Ed Brymer seconded by Dan Camilliere to adjourn.

All present voted in favor.

Meeting adjourned at 8:05 p.m.

Next Meeting is on Monday July 22, 2013 at 6:30 in Conference Room #1 at Town Hall.

I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.

Diane Fitzpatrick, Clerk